



**Clear
Government**

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Why?

Citizens and companies have the right to know how government operates.

- › How decision-making in government is organised.
- › Which authorities are responsible for what tasks.
- › Where citizens and companies can find the services they need.

What?

- › Describe the tasks, services and structure of your organisation as part of the operating environment.
- › Add a description of your services in the Suomi.fi online service and its service catalogue.
- › Ensure that the information also reaches those who do not have access to electronic channels.
- › Submit the text for evaluation to citizen, customer and expert groups to assess its clarity.
- › When reforms take place, choose the names of the organisation and services carefully.

The Institute for the Languages of Finland has published guidelines on official names in Finnish:

kodus.fi/kielitieto/nimisto/virallinen_nimisto